

Non-Registered Attendees (within CE Zoom) How to Verify to Receive your CE Certificate

1. Use the conference registration link provided via email or on website.
2. Click the Register/Verify Button



3. CE Zoom members Log-In, non-members continue as a professional

The screenshot shows a registration form with the following text: 'Smiles at Sea has partnered with CE Zoom for the distribution of CE Certificates. Please register for each course being offered, for which you wish to receive a CE Certificate of Attendance. Registration is FREE.' Below this, there are two options: 'Register using your CE Zoom account.' and 'Not a CE Zoom member?'. The 'Register using your CE Zoom account.' option includes a 'Username / Email' field, a 'Password' field, a 'Forgot Password?' link, a 'Remember Me' checkbox, and a 'Continue' button. The 'Not a CE Zoom member?' option includes a 'Continue as a Professional' button.

4. Scroll down past the conference overview till you see all the courses being offered
5. Click the Verification button associated with the course you attended
6. Enter in your completion code and submit
7. Take the Survey (Please note, surveys are required to receive your CE Certificate)

The screenshot shows a table with the following columns: Title, Date / Time, View Details, Action, Presenter, City, State, Credits, and Registration. The table contains two rows of data. The first row is for the course 'Generation RX: Uppers, Downers and All Rounders' by Edie Gibson, and the second row is for 'Hot Stuff: The Fire Within. The Dangers of Oral Inflammation' by Kathryn Gilliam. Both rows have a 'Verification' button in the Action column and a 'Closed' button in the Registration column.

Title	Date / Time	View Details	Action	Presenter	City	State	Credits	Registration
Generation RX: Uppers, Downers and All Rounders	10/14/2016 09:00 AM	View Details	Verification	Edie Gibson	Kearney	Nebraska	3.00	Closed
Hot Stuff: The Fire Within. The Dangers of Oral Inflammation	10/14/2016 01:30 PM	View Details	Verification	Kathryn Gilliam	Kearney	Nebraska	3.00	Closed

8. You will need to repeat for each course you wish to verify.